

# City of Winthrop

If you have questions while completing this form, please contact your hometown electric utility weekdays during business hours for assistance.

Phone: 507-647-5306  
Fax: 507-647-3200

### Send your completed application to:

City of Winthrop  
305 N. Main St.  
P.O. Box Y  
Winthrop, MN 55396

### Checklist For Appliance Rebate Application:

- Dated detailed invoice
- Completed Application including Pre-Rebate Worksheet and Rebate Calculation Table

# 2017 Lighting Retrofit Rebate Instructions

By participating in our We Save program, you can save energy and earn a rebate when you replace existing lighting with qualifying, energy-efficient lighting. See Rebate Calculation Table for rebate eligible products.

**ENERGY STAR® and DesignLights Consortium Qualified Lighting**  
LED products must be listed on either ENERGY STAR or DesignLights Consortium (DLC) Qualified Product List. See Rebate Calculation Table for requirements by lighting type. Qualified product listings can be found at [www.energystar.gov/products](http://www.energystar.gov/products) and [designlights.org/QPL](http://designlights.org/QPL).

### Rebate Qualifications and Program Rules

- Rebate offered to non-residential electric customers served by a local municipal utility (Utility) that is a participating member of MMPA.
- Rebate will be issued to the customer only. Maximum rebate amount shall be limited to 50% of project cost.
- Rebate Application must include a copy of paid, itemized invoice(s) showing quantity, price, manufacturer, and model number for each product for which you are requesting a rebate.
- Rebate Application must include both Pre-Rebate Worksheet and Rebate Calculation Table. Quantities and descriptions must reconcile.
- Retrofit systems must result in a net load reduction in kW usage from that of the existing lighting system.
- All lighting equipment must be new and meet specification requirements.
- Unless specified as exterior applications, rebates are for interior lighting applications only and lighting equipment must be operated during weekday on-peak demand hours (6am-9pm).
- Utility reserves the right to conduct inspections of any and all installations. One sample of each type of old lamp or ballast must be retained for at least 90 days. If Utility finds that customer has not complied with its rules and standards, any rebate customer has received must be returned.
- Rebate requests are processed on a first-come first-serve basis. Annual rebate funds are limited. Rebate programs, qualifications, and amounts are subject to change at any time.
- Installation must be completed before submitting rebate application.
- Customer must apply for rebate within one year of the purchase date shown on the equipment invoice.
- Rebate will not be given for equipment or designs that do not comply with local, state, or federal regulations.
- Utility is not liable for rebates promised to a customer as a result of a contractor misrepresenting the program.
- Utility will not be responsible for any tax liability imposed on customer as a result of rebate payment.
- Utility gives no warranty, expressed or implied, with respect to equipment operation or performance. Utility does not guarantee that the implementation of energy-efficient measures or use of equipment installed pursuant to this program will result in energy or cost savings. Utility is not liable for any incidental or consequential damage. Utility is not responsible for the disposal of lamps and/or ballasts as a result of this program.
- Information contained in rebate application may be shared with the Minnesota Department of Commerce and MMPA.
- Qualifying customers must apply for rebate by November 30, 2017.

# City of Winthrop

# 2017 Lighting Retrofit Rebate Application

COMPLETE THESE SIX EASY STEPS TO GET YOUR REBATE.

## STEP 1: CUSTOMER INFORMATION

Company Name:

Account #:

Contact Name:

Address:

City:

ZIP Code:

Email:

Phone:

Installation Address (if different):

## STEP 2: VENDOR INFORMATION

Company Name:

Contact Name:

Address:

City:

ZIP Code:

Email:

Phone:

## STEP 3: COMPLETE PRE-REBATE WORKSHEET

Pre-Rebate Worksheet provides detail for equipment being removed and installed and is necessary to evaluate project eligibility. Quantities must reconcile with information entered in Rebate Calculation Table. If necessary, use multiple sheets.

## STEP 4: COMPLETE REBATE CALCULATION TABLE

Rebate Calculation Table calculates the dollar amount of the rebate. Quantities must reconcile with values entered on Pre-Rebate Worksheet. Rebate paid cannot exceed the purchase price of equipment.

## STEP 5: ATTACH NECESSARY DOCUMENTATION

- Copy of dated, itemized invoice(s) specifying the quantity, price, manufacturer, and model number of each product for which you are requesting a rebate, installation costs, and applicable taxes.

## STEP 6: CUSTOMER SIGNATURE

I hereby certify that all information is accurate including claims of efficiency, size, and customer information. I have read all information on this form and agree that MMPA may verify the information I have provided.

X

Date (mm/dd/yy):

FOR MMPA UTILITY USE ONLY. DO NOT WRITE IN THIS AREA.

Customer Type (select one):  Commercial  Industrial

Approved By:

Date (mm/dd/yy):

Rebate (\$):



| Removed Lighting Equipment (Old)                  |                   |          |                | Installed Lighting Equipment (New)                |                      |                  |                           |                   |          |                | Building Type      | Annual Oper Hours | Air Cond? Yes/No |
|---|-------------------|----------|----------------|---|----------------------|------------------|---------------------------|-------------------|----------|----------------|--------------------|-------------------|------------------|
| Description<br><i>type, lamp wattage, ballast</i> | Lamps/<br>Fixture | Quantity | Input<br>Watts | Description<br><i>type, lamp wattage, ballast</i> | Manufacturer<br>Name | Model<br>Number  | DLC or<br>ENERGY<br>STAR? | Lamps/<br>Fixture | Quantity | Input<br>Watts |                    |                   |                  |
| <i>Ex: 4' T12, 40W, standard magnetic ballast</i> | 2                 | 20       | 97             | <i>4' T8, 32W, electronic ballast</i>             | <i>Company A</i>     | <i>T8-2-XXX</i>  | <i>N/A</i>                | 2                 | 20       | 58             | <i>Elem School</i> | 2,422             | Yes              |
| <i>Ex: 175W Metal Halide, magnetic ballast</i>    | 1                 | 8        | 210            | <i>50W LED Wall Pack</i>                          | <i>Company C</i>     | <i>LED-50-XX</i> | <i>DLC</i>                | 1                 | 8        | 50             | <i>Exterior</i>    | 4,903             | No               |
|   |                   |          |                |   |                      |                  |                           |                   |          |                |                    |                   |                  |
|   |                   |          |                |   |                      |                  |                           |                   |          |                |                    |                   |                  |
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| Prescribed Annual Operating Hours by Building Type and/or Use |       |               |       |                   |       |                   |       |
|---|-------|---------------|-------|-------------------|-------|-------------------|-------|
| Description   | Hours | Description   | Hours | Description       | Hours | Description       | Hours |
| College/University  | 3,540 | Manufacturing | 5,200 | School-Elementary | 2,422 | Exterior Lighting | 4,903 |
| Grocery   | 5,802 | Office        | 4,439 | School-Secondary  | 4,311 | Refrigerated Case | 6,205 |
| Health Office   | 5,095 | Restaurant    | 3,673 | Warehouse         | 4,746 |                   |       |
| Hospital  | 6,038 | Retail        | 4,719 | Other/Misc.       | 4,576 |                   |       |
| Hotel/Motel   | 3,044 | Safety/Code   | 8,766 | 24-Hour Facility  | 8,766 |                   |       |

| Sensors   |                 | Fixtures Controlled by Sensors  |                  |             | Building Type      | Annual Oper Hours w/o Sensor | Air Cond? Yes/No |
|---|-----------------|---|------------------|-------------|--------------------|------------------------------|------------------|
| Description of Sensor<br><i>Ceiling, Wall, Fixture Mount or Photocell</i> | Sensor Quantity | Description of Fixture Controlled by Sensor<br><i>type, lamp wattage, ballast</i> | Fixture Quantity | Input Watts |                    |                              |                  |
| <i>Ex: Ceiling Mount</i>  | 10              | <i>High-bay T8, 6-lamp, electronic ballast</i>                                    | 20               | 168         | <i>Elem School</i> | 2,422                        | No               |
|   |                 |   |                  |             |                    |                              |                  |
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| Description        | Hours | Description   | Hours | Description       | Hours | Description       | Hours |
|--------------------|-------|---------------|-------|-------------------|-------|-------------------|-------|
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| Health Office      | 5,095 | Restaurant    | 3,673 | Warehouse         | 4,746 |                   |       |
| Hospital           | 6,038 | Retail        | 4,719 | Other/Misc.       | 4,576 |                   |       |
| Hotel/Motel        | 3,044 | Safety/Code   | 8,766 | 24-Hour Facility  | 8,766 |                   |       |

| EQUIPMENT DESCRIPTION   |  | QUANTITY | REBATE \$/UNIT | UNIT    | REBATE \$ |
|---|--|----------|----------------|---------|-----------|
| <b>Fluorescent Fixtures with Electronic Ballasts ** REBATE INCLUDES \$10 BONUS INCENTIVE **</b>                                   |  |          |                |         |           |
| T5 (4 ft. or less): 1- and 2-lamp   | <i>Replace incandescent or fluorescent T12 fixtures with fluorescent T5 or T8. Rebate based on one-for-one replacement.</i>  |          | \$20           | fixture |           |
| T5 (4 ft. or less): 3- and 4-lamp   |  |          | \$30           | fixture |           |
| T8 (4 ft. or less): 1- and 2-lamp   |  |          | \$20           | fixture |           |
| T8 (4 ft. or less): 3- and 4-lamp   |  |          | \$30           | fixture |           |
| T8 (5 to 8 ft.): 1- and 2-lamp  |  |          | \$30           | fixture |           |
| <b>High-bay Fluorescent Fixtures with Electronic Ballasts</b>   |  |          |                |         |           |
| T5HO: 2- and 3-lamp   T8: 4-lamp  | <i>Replace 175-250W HID</i>  |          | \$85           | fixture |           |
| T5HO: 4- and 6-lamp   T8: 6- and 8-lamp   T8VHO: 3-lamp   | <i>Replace 310-400W HID</i>  |          | \$110          | fixture |           |
| T5HO: 8-lamp   T8: 12- and 16-lamp   T8VHO: 6-lamp  | <i>Replace 750W HID</i>  |          | \$175          | fixture |           |
| T5HO: 10-lamp   T8: 18- and 20-lamp   T8VHO: 8-lamp   | <i>Replace 1,000W HID</i>  |          | \$175          | fixture |           |
| <b>Low-wattage Fluorescent 4 ft T8 Lamps (25W and 28W)</b>  | <i>Replace 32W T8 lamps</i>  |          | \$1            | lamp    |           |
| <b>Compact Fluorescent Fixtures</b>   |  |          |                |         |           |
| Hardwired or Modular: 18W or less   | <i>Replace incandescent with hardwired or modular CFL fixture. Does not include screw-base CFLs. Rebate based on one-for-one replacement.</i>  |          | \$10           | fixture |           |
| Hardwired or Modular: 19-32W  |  |          | \$20           | fixture |           |
| Hardwired or Modular: 33W or higher   |  |          | \$25           | fixture |           |
| <b>Ceramic Metal Halide, High Pressure Sodium, and Pulse-Start Metal Halide Fixtures</b>  |  |          |                |         |           |
| Ceramic Metal Halide: 150W or less  | <i>Replace incandescent, halogen, high pressure sodium, metal halide, or mercury vapor. Rebate based on one-for-one replacement.</i>   |          | \$50           | fixture |           |
| Ceramic Metal Halide: 151-250W  |  |          | \$75           | fixture |           |
| Ceramic Metal Halide: 251W or higher  |  |          | \$100          | fixture |           |
| High Pressure Sodium: 151-250W  | <i>Replace incandescent or mercury vapor. Rebate based on one-for-one replacement.</i>   |          | \$30           | fixture |           |
| High Pressure Sodium: 251W or higher  |  |          | \$50           | fixture |           |
| Pulse Start Metal Halide: 175W or less  |  |          | \$30           | fixture |           |
| Pulse Start Metal Halide: 176-319W  | <i>Replace incandescent or mercury vapor fixtures. Rebate based on one-for-one replacement.</i>  |          | \$50           | fixture |           |
| Pulse Start Metal Halide: 320-749W  |  |          | \$75           | fixture |           |
| Pulse Start Metal Halide: 750W or higher  |  |          | \$100          | fixture |           |
| <b>DesignLights Consortium Qualified Refrigerated LED Case Lighting</b>   |  |          |                |         |           |
| 5 and 6 foot doors <input type="checkbox"/> Refrigerator <input type="checkbox"/> Freezer   | <i>Replace fluorescent T12 or T8</i>   |          | \$100          | door    |           |
| <b>ENERGY STAR Qualified LED Interior Lamps</b>   |  |          |                |         |           |
| LED Interior Lamps: 10W or less   | <i>Replace incandescent. Rebate based on one-for-one replacement and new fixture wattage.</i>  |          | \$8            | lamp    |           |
| LED Interior Lamps: 11-20W  |  |          | \$10           | lamp    |           |
| <b>ENERGY STAR Qualified LED Interior Downlight Luminaires, Hardwired or Screw-In (includes recessed, surface mount, pendant)</b> |  |          |                |         |           |
| LED Downlight Luminaires: 25W or less   | <i>Replace incandescent. Rebate based on one-for-one replacement and new fixture wattage.</i>  |          | \$20           | fixture |           |
| LED Downlight Luminaires: 26-50W  |  |          | \$30           | fixture |           |
| <b>DesignLights Consortium Qualified LED Linear Replacement Lamps</b>   |  |          |                |         |           |
| LED 4 ft. Linear Lamp (Type A, B, or C)   | <i>Replace fluorescent T12 or T8 lamps</i>   |          | \$5            | lamp    |           |
| <b>DesignLights Consortium Qualified LED Troffer Fixtures and Retrofit Kits</b>   |  |          |                |         |           |
| LED Troffer Fixtures: 1X4 (19-65W)  | <i>Replace fluorescent T8 fixtures. Must replace similar size/type fixtures (e.g., replace 1X4 with 1X4, 2X2 with 2X2, 2X4 with 2X4). Rebate based on one-for-one replacement and new fixture wattage.</i> |          | \$50           | fixture |           |
| LED Troffer Fixtures: 2X2 (23-42W)  |  |          | \$50           | fixture |           |
| LED Troffer Fixtures: 2X4 (31-90W)  |  |          | \$50           | fixture |           |
| LED Troffer Retrofit Kits: 1X4 (19-65W)   |  |          | \$30           | fixture |           |
| LED Troffer Retrofit Kits: 2X2 (23-42W)   |  |          | \$30           | fixture |           |
| LED Troffer Retrofit Kits: 2X4 (31-90W)   |  |          | \$30           | fixture |           |

Continue to next page to enter additional lighting equipment and Total Rebate Amount

| EQUIPMENT DESCRIPTION  |   | QUANTITY   | REBATE \$/UNIT        | UNIT        | REBATE \$        |  |
|--|---|--|-----------------------|-------------|------------------|--|
| <b>DesignLights Consortium Qualified LED High/Low Bay Fixtures and Retrofit Kits</b>                         |   |  |                       |             |                  |  |
| LED High/Low Bay Fixtures: 95-189W   | <i>Replace HID. Must meet DLC definition of high/low-bay fixtures, which includes pendant, recessed, and surface-mounted fixtures. Rebate based on one-for-one replacement and new fixture wattage.</i> |  | \$135                 | fixture     |                  |  |
| LED High/Low Bay Fixtures: 190-290W  |   |  | \$150                 | fixture     |                  |  |
| LED High/Low Bay Fixtures: 291-464W  |   |  | \$200                 | fixture     |                  |  |
| LED High/Low Bay Fixtures: 465-625W  |   |  | \$250                 | fixture     |                  |  |
| LED High/Low Bay Retrofit Kits: 95-189W  |   | <i>Replace HID. Must meet DLC definition of high/low-bay retrofit kits, which replace all reflectors and optical systems of existing fixture. Rebate based on one-for-one replacement and new fixture wattage.</i> |                       | \$40        | fixture          |  |
| LED High/Low Bay Retrofit Kits: 190-290W   |   |  |                       | \$50        | fixture          |  |
| LED High/Low Bay Retrofit Kits: 291-464W   |   |  |                       | \$80        | fixture          |  |
| LED High/Low Bay Retrofit Kits: 465-625W   |   |  |                       | \$160       | fixture          |  |
| <b>DesignLights Consortium Qualified Exterior LED Wall Pack Fixtures</b>                                     |   |  |                       |             |                  |  |
| Exterior LED Wall Pack Fixtures: 25W or less   | <i>Replace HID. Must be attached to a wall and hardwired/rated for exterior use. Rebate based on one-for-one replacement and new fixture wattage.</i>   |  | \$40                  | fixture     |                  |  |
| Exterior LED Wall Pack Fixtures: 26-60W  |   |  | \$75                  | fixture     |                  |  |
| Exterior LED Wall Pack Fixtures: 61-150W   |   |  | \$100                 | fixture     |                  |  |
| <b>DesignLights Consortium Qualified Exterior LED Area Lighting Fixtures</b>                                 |   |  |                       |             |                  |  |
| Exterior LED Area Lighting Fixtures: <90W  | <i>Replace HID. Rebate based on one-for-one replacement and new fixture wattage.</i>  |  | \$25                  | fixture     |                  |  |
| Exterior LED Area Lighting Fixtures: 90-149W   |   |  | \$50                  | fixture     |                  |  |
| Exterior LED Area Lighting Fixtures: 150-300W  |   |  | \$75                  | fixture     |                  |  |
| <b>DesignLights Consortium Qualified Exterior LED Fuel Pump Canopy Fixtures</b>                              |   |  |                       |             |                  |  |
| Exterior LED Fuel Pump Canopy Fixtures: 60W or less  | <i>Replace HID. Must be hardwired/rated for exterior use. Rebate based on one-for-one replacement and new fixture wattage.</i>  |  | \$150                 | fixture     |                  |  |
| Exterior LED Fuel Pump Canopy Fixtures: 61-150W  |   |  | \$200                 | fixture     |                  |  |
| <b>DesignLights Consortium Qualified LED Parking Garage Fixtures</b>   |   |  |                       |             |                  |  |
| Parking Garage LED Wall Pack: 25W or less  | <i>Replace HID. Must be attached to a wall and hardwired/rated for exterior use. Rebate based on one-for-one replacement and new fixture wattage.</i>   |  | \$40                  | fixture     |                  |  |
| Parking Garage LED Wall Pack: 26-60W   |   |  | \$75                  | fixture     |                  |  |
| Parking Garage LED Wall Pack: 61-150W  |   |  | \$100                 | fixture     |                  |  |
| Parking Garage LED Fixtures: 60W or less   | <i>Replace HID; must be on 24/7.</i>  |  | \$75                  | fixture     |                  |  |
| <b>Fluorescent Parking Garage Fixtures with High-Efficiency Electronic Ballasts, 4 foot</b>                  |   |  |                       |             |                  |  |
| T5HO or T8: 2- and 3-lamp  | <i>Replace 150-175W HID; must be on 24/7.</i>   |  | \$75                  | fixture     |                  |  |
| LED Exit Signs   | <i>Replace incandescent</i>   |  | \$15                  | sign        |                  |  |
| <b>Occupancy Sensors and Photocells</b>  |   |  |                       |             |                  |  |
| Wall Mount   | <i>Requires permanent installation, must control interior fixtures</i>  |  | \$20                  | sensor      |                  |  |
| Ceiling/Fixture Mount  |   |  | \$40                  | sensor      |                  |  |
| Photocell  | <i>Must control interior fixture</i>  |  | \$20                  | photocell   |                  |  |
| <b>Other Equipment Not Listed Above (Requires Pre-Approval) * THIS SECTION TO BE FILLED OUT BY UTILITY *</b> |   |  |                       |             |                  |  |
| <i>Equipment Installed (Old)<br/>(Fixture type, # lamps, wattage)</i>  | <i>Equipment Installed (New)<br/>(Fixture type, # lamps, wattage)</i>   | <i>Quantity</i>  | <i>Rebate \$/Unit</i> | <i>Unit</i> | <i>Rebate \$</i> |  |
|  |   |  |                       |             |                  |  |
|  |   |  |                       |             |                  |  |
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|  |   |  |                       |             |                  |  |
| <b>TOTAL REBATE =</b>  |   |  |                       |             |                  |  |
| <b>NOTE: Quantities on Rebate Calculation Table must reconcile with Pre-Rebate Worksheet.</b>                |   |  |                       |             |                  |  |